



EMPLOYMENT APPLICATION

198 East 161st Street
Bronx, New York 10451
(718) 590-2258 (Fax) 590-6477
www.bronxda.nyc.gov

MARIA T. RIVERO
Executive Assistant District Attorney

DARCEL D. CLARK
District Attorney

Application Date _____

Position _____ **Assistant District Attorney** _____ Availability Date _____

Name _____

Permanent Address _____

Mailing Address at School _____

E-mail Address _____

Cell Phone No. _____ Home Phone No. _____

Business Phone No. _____ US

Citizenship Yes No

Legal Education

Law School _____ Dates _____

Class Standing _____

Specific Grades: Criminal Law _____ Evidence _____

Criminal Procedure _____ Con Law _____ Trial Advocacy _____

Other criminal courses and clinics _____

Moot Court _____

Mock Trials _____

Honors _____

Extracurricular activities _____

Special factors affecting Law School academic standing _____

Other Law Schools/ graduate work _____

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Pre-Legal Education

High School _____ Dates _____
College _____ Dates _____
Degree _____ Major _____
Honors _____
Extracurricular activities _____

Admission To Bar

New York Bar: Dates exam taken or to be taken _____
Results _____ Admission date _____
Bar Admissions (other jurisdictions) _____

Have you previously applied for a position with this Office?
 No Yes; If yes, when did you apply? _____ For what position? _____

Prior Legal Employment / Internships

(Include name of employer, dates, and type of work)

Prior Non-Legal Employment

(Include name of employer, dates, and type of work)

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Military Service

Reserve or other military obligations (if any) _____

Special Skills

Language Proficiency _____

Particular fact or law investigative training or experience _____

Miscellaneous

Do you have close associates, friends and/or relatives who are involved in the Criminal Justice System? (including but not limited to practicing attorneys, members of the police department, the judiciary, federal law enforcement, etc.) _____ If yes, please list their names and the nature of the associations.

Have you ever been reprimanded, censured, suspended, dropped or otherwise disciplined by any school, college, law school, or similar institution for scholastic reasons? for misconduct? _____

Have you ever been publicly censured or disciplined by any professional disciplinary body? If you are an admitted attorney, have you ever been held in contempt of court, or has your conduct ever been criticized in any reported court decision? If so, please provide details, and, if you desire, an explanation. (You do not have to list disciplinary actions which are sealed or confidential by statute.)

Have you ever been reprimanded, censured, suspended, disciplined, terminated or asked to resign by any employer? _____

Conditions of employment include the following:

1. Assistant District Attorneys serve at the pleasure and assignment of the District Attorney.
2. Assistant District Attorneys are prohibited from practicing law other than in the pursuit of their official duties. Assistant District Attorneys are prohibited from engaging in other forms of outside employment, except with the prior permission of the District Attorney.
3. Assistant District Attorneys are required to abide by a commitment to give three years of initial service to the Office of the District Attorney.
Failure to honor that commitment may result in a loss of benefits and an unfavorable termination from the Office.
4. Individuals hired to be Assistant District Attorneys must not have broken any employment commitments to either prior or present employers.
5. Assistant District Attorneys are required to live within the State of New York.
6. Assistant District Attorneys are required to be United States Citizens.
7. Assistant District Attorneys are required routinely (a) to perform evening, night, weekend and holiday assignments; and (b) to respond, on a 24 - hour basis, to crime scenes, police precincts and booking facilities.
8. The starting salary for unadmitted Assistant District Attorneys is \$61,200 per year; the starting salary for newly admitted Assistant District Attorneys is \$63,300 per year.
By my signature, I certify that all of the information provided is true and accurate and I agree to comply with all conditions of employment.

Print Name

Date

Signature